



PGS Student Drop Off and Pick Up Plan 2023-2024

Morning Arrival: 8:35-8:50am

We ask that if you are dropping off your child, you do so via the traffic plan below. Please ***do not*** park and walk your child in, unless you arrive after 8:50 am. The front entrance of the school is reserved for students who arrive by bus. All families who are driving their child to school are expected to follow the traffic pattern and drop their child off on the side of the building. This helps us ensure the safety of all who enter the school as well as keeping bus traffic running smoothly.

If you arrive late (after 8:50), we ask that you park in the lot and walk your child into the building to sign them in. Students should not be dropped off in front of the school, all children must be escorted by an adult when arriving late to school.

Drop off Directions:

- Be sure to take your first left once you pull into the parking lot from Scoville Road.
- We ask that you stay on this path only.
- Please be sure to yield at the spots shown to allow buses to flow into our bus lane and keep our students and staff safe.
- Please give buses the right of way.
- Please only **exit to the RIGHT** after dropping off your child.



Afternoon Pick Up: 3:25pm

Dismissal is at 3:25pm. At that time our end of day announcements will be made and buses will begin to be called. Parent pick up will take place from our gym. Adults picking up children are asked to park in the parking lot and walk across the crosswalk and check in with your SchoolPass app. Once you check in, please proceed to the blacktop near the gym. A staff member in the gym will call your child's name and they will be dismissed to you through the gym doors. Kindergarteners will be dismissed from the set of doors closer to the playground along with their older siblings, and students in grades 1-4 will exit through the doors closer to the parking lot. Parents who need access to the building will need to do so through the front entrance. When returning to the parking lot, please do so via the crosswalk.